

Stretton Sugwas Parish Council
The minutes of the Annual Parish Council Meeting on Thursday 18th June 2026 at
6pm in Stretton Sugwas Village Hall.

In attendance: Cllrs Andrew Fellowes, John Robinson, Garnet Cresswell, Patricia Hales (arrived 6:05pm), Tanya Walshe (Parish Clerk/RFO)

1. To receive apologies of absence from Cllrs Marianne Marshall, Jane Denny, James Croft-Hill

2. To receive declarations of interest and written applications for dispensation – there were none.

3. Finance

3.1. Members considered the Certificate of Exemption for the financial year ended 31st March 2026. It was RESOLVED that the Certificate of Exemption be approved and signed by the Chair.

3.2. Members considered the Internal Auditor's Report. The Internal Auditor had completed the review and confirmed that all relevant controls had been examined. Areas marked as not applicable related to petty cash, investment registers and matters only applicable only to larger authorities. It was RESOLVED to receive and note the Internal Audit Report.

3.3. Members considered Section 1 – Annual Governance Statement of the Annual Governance and Accountability Return (AGAR). It was RESOLVED that the Annual Governance Statement be approved and signed by the Chair and Clerk.

3.4. Members considered Section 2 – Annual Accounting Statements of the AGAR. It was RESOLVED that the Annual Accounting Statement be approved and signed by the Chair.

Members considered the following payments:

3.5. Internal Auditor	Internal Audit	£50
3.6. Previous Clerk	Salary in accordance with contract	
3.7. Autela	Payroll Services	£88.36
3.8. Eyelid Productions	Website Assertion 10 update	£60.00
3.9. Richard Mills	Lengthsman	£1044
3.10. Clerk	Salary and expenses in accordance with contract	

06/06/2026

3.11. Clerk expenses	Stamps	£14.40
3.12 Clerk expenses	Stationary	£22.19

It was RESOLVED that all payments listed be approved.

Cllr Garnet Cresswell reported expenditure incurred on behalf of the Parish Council relating to batteries and associated equipment. Members discussed the need for an appropriate audit trail. It was RESOLVED that the councillor submit details of the expenditure to the Clerk by email to provide supporting evidence for reimbursement and enable payment to be processed in accordance with the Council's financial procedures.

4. Members requested the following items be included on the next agenda:

- Communication
- Action Points
- Speed Indicator Device

5. The next meeting of the Parish Council will be held on 16th July 2026

Meeting closed 6:15pm